

Module 1A
FRC Application for Bulletin 19R Qualification Status (BQS)

New application

Renewal BQS Certificate Number: _____

SECTION ONE: GENERAL INFORMATION

1. Tell us about your company.

Firm Name: _____

Address: _____
NUMBER AND STREET UNIT/SUITE

CITY PROVINCE POSTAL CODE

Phone Number: _____ Website: _____

1.a Other office locations included in this application. *(attach separate list if necessary)*

2. How is your business constituted? *(E.g. Incorporated, Partnership, Sole Proprietor, etc.)*

3. Who should Tarion use as the main contact at your company?

Contact Name: _____ Position/Title: _____

Phone: _____ E-mail: _____
EXTENSION

Mobile Phone: _____ Fax Number: _____

4. What type of work does your firm currently undertake? *(E.g. primary consulting, commercial, testing, residential high or low-rise)*

Effective: January 1, 2017, for all projects with a construction start date of January 1, 2017 or later. Construction is considered to have started when the excavation begins.

Attach your firm's profile/resume.

5. How many staff do you have?

	Full time	Part time	Total
Professional			
Technical			
Administrative			
Other			

6. What are your insurance arrangements?

Name of Carrier: _____ Professional Liability Policy: YES NO

Policy Number(s): _____ Expiry Date: _____

SECTION TWO: PROJECT INFORMATION

7. How many projects is your firm involved with currently? *(Where projects consist of multiple buildings being constructed under one development name, this will be considered one project.)*

No. of Residential: _____ No. of Other: _____

8. Describe your last 6 projects:

Tarion Enrolment Number (if applicable)	Project name	City, Province	Gross Floor Area (ft ²)	Time and Duration of Involvement	Applicant's Role e.g. Architect, FRC, etc.	Project Type e.g. Low/Mid/High rise, commercial, etc.

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Note: If there are other projects that you feel would be relevant to Tarion's consideration of this application that are not listed above please attach the information on a separate sheet.

9. Have you worked in the capacity of an FRC under any other BQS-qualified organization?

(If you are new to this area of construction and as a result cannot provide the information requested below attach five construction-related, professional references.)

Number of residential condominium projects applicant has worked on the last five years: _____

10. How do you structure your project teams?

Use a separate sheet to outline any established process your firm will use to structure Bulletin 19R project teams and how quality assurance/control mechanisms are used to mitigate the firm's risk.

11. Who are the key personnel you are using on the condominium project? *(attach additional sheets if necessary)*

Name	Position/Title	Expertise/Discipline

Declaration

I understand that this information does not guarantee the availability or award of Bulletin 19R contracts. Subject to my right to exercise all available review and/or appeal rights I hereby waive all claims resulting from any errors or omissions by Tarion through this process.

I undertake to complete the work and services contemplated to be performed and to submit all reports, forms and other required information at the times and in the manner laid out in the current Builder Bulletin 19R and Scope of Work proposals submitted by this firm and approved by Tarion.

I undertake to contract and employ only those consultants and other professionals in relation to Bulletin 19R work who are certified to practice in the Province of Ontario and are members in good standing with their respective certifying authorities. Through the exercise of due diligence I undertake to ascertain that testing agencies retained by this firm in relation to Bulletin 19R projects use testing standards established by CSA International or other appropriate professional bodies.

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I will maintain all records of construction field review including correspondence with the builder, the Project Architect and all other consultants and authorized persons concerned with designated Type C and Type D condominium projects for a period of seven years following the registration of the condominium corporation. I will make these records available to Tarion at their request.

I will inform Tarion of material changes to information provided in this application that may affect the award or retention of FRC Bulletin 19R Qualification Status. I will inform Tarion within 30 days of becoming aware (or 30 days from the date when the undersigned ought to reasonably have become aware) of any such changes having taken place.

I declare that to the best of my knowledge the information contained in this application is complete and accurate. I have authority to bind the applicant.

PRINT AUTHORIZED NAME

AUTHORIZED SIGNATURE

DATE

POSITION

TELEPHONE

EMAIL

(Declaration to be signed in the presence of a witness)

PRINT WITNESS' NAME

WITNESS' SIGNATURE

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